| **Hazards** | **Is the hazard present?****Y/N** | **What is the risk?** | **Risk rating****H = High****M = MediumL = Low** | **Control measures** | **Is this control in place?****Y/N** | **If no, what actions are required to implement the control?** | **Person responsible** | **Date action completed** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| High Noise Levels |  | Hearing damage | M | Noise measurements carried out where necessary by a competent person(High noise levels may be present if staff have to raise their voices to carry out a normal conversation when about 2 meters apart) |  |  |  |  |
| M | A low noise purchasing policy is in place for any new equipment or machinery bought.Information on noise levels is obtained from the supplier of the machine/equipmentThe provision of proper and regular maintenance of machines/equipment which generate noise is carried outScreens, barriers, enclosures or absorbent material to reduce noise levels are usedThe layout and design of work areas is considered to create quiet area away from noise |
| M | Warning signs are in place beside fixed noisy equipment and are visibleThe amount of time people spend in noisy areas is limited |

| **Hazards** | **Is the hazard present?****Y/N** | **What is the risk?** | **Risk rating****H = High****M = MediumL = Low** | **Control measures** | **Is this control in place?****Y/N** | **If no, what actions are required to implement the control?** | **Person responsible** | **Date action completed** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| High Noise Levels |  | Hearing damage | M | Hearing protection is worn where necessary, e.g. when operating tractors, strimmers, lawnmowers and whilst operating back up generatorsHearing protection (ear-muffs, ear plugs) is provided if noise levels exceed 80 dB(A)The wearing of hearing protection, if noise levels exceed 85 dB(A), is supervisedInformation on noise levels and training on wearing of hearing protection is provided to relevant staffHealth surveillance (hearing check or audiometric testing) by a registered medical practitioner is provided to staff who are frequently exposed to noise greater than 80 dB(A) or 85 dB(A)Records on outcomes of health surveillance provided to staff are maintained |  |  |  |  |

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken.

**Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** actions should be dealt with as soon as practicable.

Risk Assessment carried out by: Date: / /

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